

**ASSIGNMENTS TO SPECIAL CIVIL PART OFFICERS
IN THE BERGEN VICINAGE**

As of March 1, 2016 and going forward, all Special Civil Part wage and chattel executions will be assigned to Special Civil Part Officers (SCPO) according to the last two digits of the docket number, as determined by the Civil Management Office, excluding the year, as follows:

SCP Officer	Docket Number Range
SCPO Fields	docket numbers ending in 00-19
SCPO Guerra	docket numbers ending in 20-39
SCPO Nolan	docket numbers ending in 40-59
SCPO Piekarsky	docket numbers ending in 60-79
SCPO Sconzo	docket numbers ending in 80-99

All wage and chattel executions processed and assigned prior to March 1, 2016 will remain with the currently designated SCPO. On any given case there may be more than one execution issued to two or more Special Civil Part Officers. Upon receiving notice that this has occurred, each Officer must contact the other Officer(s) and coordinate their collection efforts to avoid overpayment by the judgment debtor.

All writs of execution and/or possession bearing L or DJ docket numbers are filed and cognizable in the Superior Court, Law Division. As such, said executions are governed by R. 4:59-1(a) which states that "Unless the court otherwise orders, every writ of execution shall be directed to a sheriff ..." This rule and R. 6:1-1(e) both state that "A writ of execution issued by the Civil Part of the Law Division shall not be directed to a SCPO except by order of the Civil Presiding Judge and such order shall specify the amount of the Officer's fee." R. 6:1-1(e) further requires the SCPO in such cases, "... to account to the court for all funds collected and disbursed pursuant to the writ and ...to obtain and file a bond in such sum and form as the Civil Presiding Judge may deem necessary." To aid in tracking such orders, the Civil Presiding Judge shall file them in the Civil Part, and send a copy to both the Civil Division Manager and Assistant Civil Division Manager.

The SCPOs shall not serve or process any such executions absent compliance with these rules. Specifically, the Officers shall not serve or process any such executions absent the Officer's fee being addressed in the order. The Officers shall be required to present a copy of any such order to the Civil Division Manager prior to processing any such execution.

All Landlord/Tenant cases will continue to be assigned to SCPOs according to designated geographical territories within Bergen County as follows:

SCPO GUERRA	SCPO HOFFMAN	SCPO NOLAN	SCPO PIEKARSKY	SCPO SCONZO
Alpine	Fair Lawn	Carlstadt	Allendale	Bogota
Bergenfield	Hackensack	Cliffside Park	Edgewater	Dumont
Emerson	Lyndhurst	Closter	Elmwood Park	Fairview
Englewood	N. Arlington	Cresskill	Franklin Lakes	Fort Lee
Englewood Cliffs	Rochelle Park	Demarest	Garfield	Little Ferry
Harrington Park		E. Rutherford	Glen Rock	New Milford
Haworth		Hasbrouck Heights	Ho-Ho-Kus	Palisades Park
Hillsdale		Lodi	Mahwah	Ridgefield
Leonia		Moonachie	Maywood	Ridgefield Park
Midland Park		Northvale	Montvale	River Edge
Old Tappan		Norwood	Oakland	Wallington
Oradell		River Vale	Paramus	
Park Ridge		Rutherford	Ramsey	
Ridgewood		South Hackensack	Saddle Brook	
Rockleigh		Tenafly	Saddle River	
Teaneck			Upper Saddle River	
Waldwick		Teterboro	Wyckoff	
Washington Township		Wood-Ridge		
Westwood				
Woodcliff Lake				

If you have any questions, please contact Mrs. Stylianou or Mrs. Bruno at 201-527-2601.